

Wyższa Szkoła Ekonomiczno-Humanistyczna University of Economics and Humanities address	WSEH Ulica Sikorskiego 4 43-300 Bielsko-Biała Poland
ERASMUS ID Code	PLBIELSKO06
PIC	949666667
Erasmus + Institutional Coordinator	Elżbieta Jaszczurowska Phone: +48 33 816 51 69/70 email: ejaszczurowska@wseh.pl mobile: +48 506 180 236
Contact person for incoming and outgoing students and staff	Elżbieta Jaszczurowska Phone: +48 33 816 51 69/70 email: ejaszczurowska@wseh.pl mobile: +48 506 180 236
Relevant web site	www.wseh.pl
Dates for academic year 2018/2019	<p>Autumn semester: Academic year inauguration 13/10/2018</p> <p>Full-time studies start on 01/10/2018</p> <p>Dates for part-time mode:</p> <p>12-14/10/2018 (1st & 2nd cycle) 26-28/10/2018 (1st & 2nd cycle) 16-18 /11/2018 (1st & 2nd cycle) 23-25 /11/2018 (1st cycle) 7-9 /12/2018 (1st & 2nd cycle) 14-16/12/ 2018 (1st cycle) 11-13/01/2019 (1st & 2nd cycle) 25-27/01/2019 (1st cycle)</p> <p>Holidays: 01/11/2018– All Saints Day 11/11/2018 – Independence Day 20/12/2018 – 06/01/2019 – Christmas break 06/01/2019 – Epiphany 11- 17/02/2019 – winter holidays</p> <p>Winter examination session: 28/01- 10/02/2019 (main session) 18/02-03/03/2019 (re-take session)</p>

	<p>Spring semester:</p> <p>Full-time studies start on 18/02/2019</p> <p>Dates for part-time mode</p> <p>22-24/02/2019 (1st & 2nd cycle) 08-10/03/2019 (1st & 2nd cycle) 22-24/03/2019 (1st cycle) 05-07/04/2019 (1st & 2nd cycle) 26-28/04/2019 (1st & 2nd cycle) 10-12/05/2019 (only 1st cycle) 24-26/05/2019 (1st & 2nd cycle) 31/05-02/06/2019 (1st cycle)</p> <p>Holidays: 18-23/04/ 2019 - Easter break 24/04 – 05/05 / 2019 – spring break 09/06/2019 – Corpus Christi</p> <p>Summer examination session: 12 – 31/06/2019 – main examination session 01/07- 01/09/20179– summer holidays 02/09- 30/09/2019- re-take examination session</p>
Application deadlines	Autumn semester : 30 th September Spring semester : 15 th December
Application procedures for outgoing students	Application forms (downloadable) filled and submitted, letter of acceptance from the receiving institution OLS English language test insurance Agreement signed by receiving institution Agreement signed by the sending institution
Application procedures for the EU incoming students	<ol style="list-style-type: none"> 1. Home institution nomination 2. Application with ECTS system submitted, followed by the Letter of Acceptance sent by e-mail and by post 3. Necessary documents submission: Student Grade Chart from home institution, photo copy of Passport (front page with a photograph and visa if needed) 4. Insurance policy 5. Language certificate (OLS) 6. Europass CV (optional)

Application procedures for the non- EU incoming students	<ol style="list-style-type: none"> 1. A levels or other equivalent of Polish Matura (for BA schemes) 2. Ba degree diploma (for MA schemes) 3. English language certificate confirming B1+ level 4. Europass CV 5. Insurance policy for the whole period of studies 6. Medical Certificate 7. Photo copy of the passport (front page with a photograph and visa)
Application procedures for outgoing staff	<p>Agreement for teaching/training (downloadable), filled and signed by receiving institution submitted</p> <p>Agreement with the sending university signed</p>
Language requirements	All incoming students are required to possess sufficient English or Polish language skills on the CEFR level B1/B2
Insurance	All the EU students are eligible to avail of full medical services in Poland, on presentation of a European Health Card. Card provides entitlements to public health care for medical treatment. Students can obtain additional insurance on their own provision
Visa	All non-EU students coming to the University of Economics and Humanities (WSEH) are required to obtain Polish or Schengen visa. Visa applications should be made through the Polish Embassy in the home country.
Special needs/Disabilities	<ol style="list-style-type: none"> 1. The home institution is obliged to inform WSEH of the student's disability or special requirements. 2. The home institution is to confirm that support and services are available at WSEH or that student will be accompanied by assistant. 3. The home university is to confirm that funding has been obtained to facilitate support required. 4. A letter from the home institution coordinator confirming the above to be provided at nomination stage.
Accommodation	Erasmus Institutional Coordinator may be of assistance to arrange for the accommodation at the Students Boarding House (Dorm) before arrival. Address: Bielsko-Biala, ul.Spółdzielców 22
Approximate cost of living per month	The total cost of living for students in Poland is

	estimated at approximately 350 Euro
Transport	Students coming to WSEH are advised to travel to either Balice Airport near Kraków, from which they should take a shuttle to the main coach station. They then should take any bus or coach heading for Bielsko-Biała. They can then take a taxi to the Dorm. Approximately 5 Euro
Induction	Students are required to visit WSEH on the next day after their arrival to complete all the necessary documents (access to the Moodle platform, ID, classes timetable). The coordinator will show them around the campus and explain all the necessary details.