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Relevant webside	<a href="http://www.wseh.pl">www.wseh.pl</a>
Dates for academic year 2015/2016	<p><b>Autumn semester:</b> Dates of meetings for part-time mode:</p> <p>14-16/10/2016 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  21-23/10/2016 ( only 1<sup>st</sup> cycle)  4-6/11/2016 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  18-20/11/2016 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  2-4/12/2016 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  13-15/01/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  20-22/01/2017 ( only 1<sup>st</sup> cycle)</p> <p><b>Holidays:</b>  01/11/2016 – All Saints Day  11/11/2016 – Independence Day  21/12/2016 – 08/01/2017 – Christmas break  06/01/2017 – Epiphany  06/02- 19/02/2017 – winter holidays</p> <p><b>Winter examination session:</b>  23/01/2016- 05/02/2017 ( main session)  20/02-05/03/2017 ( re-take session)</p> <p><b>Spring semester:</b>  24-26/02/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  10-12/03/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  24-26/03/2017 ( ( only 1<sup>st</sup> cycle)  07-09/04/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  21-23/04/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  12-14/05/2017 ( only 1<sup>st</sup> cycle)  26-28/05/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)  09-11/06/2017 ( 1<sup>st</sup> &amp; 2<sup>nd</sup> cycle)</p>

	<p><b>Holidays:</b>  10-18/04/2017- Easter break  01-07/05/2017 – Constitution holiday  04/06/2017 – Whit Monday  15/06/2017 – Corpus Christi</p> <p><b>Summer examination session:</b>  19/06 – 09/07/2017 – main examination session  10/07- 03/09/2017 – summer holidays  04/09- 30/09/2017- re-take examination session</p>
Application deadlines	Autumn semester : 30 <sup>th</sup> September Spring semester : 15 <sup>th</sup> December
Application procedures for outgoing students	Application forms ( downloadable) filled and submitted, letter of acceptance from the receiving institution OLS language test, insurance Agreement signed by receiving institution Agreement signed by the sending institution
Application procedures for incoming students	<ol style="list-style-type: none"> <li>1. Home institution nomination</li> <li>2. Application with ECTS system submitted, followed by the Letter of Acceptance sent by e-mail and by post</li> <li>3. Necessary documents submission:  Student Grade Chart from home institution, photo copy of Passport (front page with a photograph and visa if needed)</li> <li>4. Insurance policy</li> <li>5. Language certificate ( OLS)</li> <li>6. Europass CV ( optional)</li> </ol>
Application procedures for outgoing staff	Agreement for teaching/training ( downloadable), filled and signed by receiving institution submitted Agreement with the sending university signed
Language requirements	All incoming students are required to possess sufficient English or Polish language skills on the CEFR level B1/B2
Insurance	All the EU students are eligible to avail of full medical services in Poland, on presentation of a European Health Card. Card provides entitlements to public health care for medical

	treatment. Students can obtain additional insurance on their own provision
Visa	All non-EU students coming to the University of Economics and Humanities ( WSEH) are required to obtain Polish or Schengen visa. Visa applications should be made through the Polish Embassy in the home country.
Special needs/Disabilities	<ol style="list-style-type: none"> <li>1. The home institution is obliged to inform WSEH of the student's disability or special requirements.</li> <li>2. The home institution is to confirm that support and services are available at WSEH or that student will be accompanied by assistant.</li> <li>3. The home university is to confirm that funding has been obtained to facilitate support required.</li> <li>4. A letter from the home institution coordinator confirming the above to be provided at nomination stage.</li> </ol>
Accommodation	Erasmus Institutional Coordinator may be of assistance to arrange for the accommodation at the Students Boarding House ( Dorm) before arrival. Address: Bielsko-Biala, ul.Spółdzielców 22
Approximate cost of living per month	The total cost of living for students in Poland is estimated at approximately 350 Euro
Transport	Students coming to WSEH are advised to travel to either Balice Airport near Kraków, from which they should take a shuttle to the main coach station. They then should take any bus or coach heading for Bielsko-Biala. They can then take a taxi to the Dorm. Approximately 5 Euro
Induction	Students are required to arrive at WSEH on the next day after their arrival to complete all the necessary documents ( access to the Moodle platform, ID, classes timetable). The coordinator will show them around the campus and explain all the necessary details.